



(An I.T & Skill Advancement Training Awareness Programme)
-For Learning Skills outside Formal Education Sector-

Initiated By- Sarva I.T & Educational Development (India)
An Autonomous National Organization For I.T, HRD & Literacy Programme

An ISO 9001:2015 Certified Organization

SITED® Certified/Licensed by Central Govt. of India, Vide License.No.2/114/T-1/08/D, Read with vide notification of Ministry of Law, Justice & CA, Dept. of CA No. GSR 288 (E) dated 31.5.1991, Vide Regd. No. Govt. of India/MCA/CIN/U72900HP2008NPL030981



Photograph of Centre Head/Applicant may be affixed here

Centre Code: _____

APPLICATION FOR CENTRE RENEWAL

Use Capital Letters

Centre Renewed From _____ To _____

1. Name of Centre/Institutions/Organizations/NGO _____

2. Name of Owner/President/Director _____

S/o, D/o, W/o _____ D.O.B _____

3. Address of Centre/Institutions/Organizations/NGO

Near _____

Village/Town/City _____ P.O _____

Tehsil/Taluka _____ Distt _____

State _____ Pin Code _____ Ph.No _____

Mobile No/s _____ Fax No _____

Active Email Address/s _____ Whatsapp Mobile No _____

4. Correspondence/Postal Address of Institutions/Organizations/NGO

Near _____

Village/Town/City _____ P.O _____

Tehsil/Taluka _____ Distt _____

State _____ Pin Code _____ Ph.No _____

Mobile No/s _____ Fax No _____

Active Email Address/s _____ Whatsapp Mobile No _____

5. Applying for Centre Renewal of below Mentioned Zone/s (Tick on Zones)

Software Zone	Hardware Zone	Teacher Training Zone	Vocational Zone	All Zones
---------------	---------------	-----------------------	-----------------	-----------

6. Renewal Fee –Payment Details

Centre Renewal Fee	Payment Date	Paid by NEFT, Online/Mobile Banking	Bank Name	Payment Slip No.

Rules & Regulations for Renewal

- SARVA EDUCATION (An I.T & Skill Advancement Training Awareness Programme for non formal education sector, run by SITED for providing self employment opportunity to unemployed people & skill advancement to needy people of rural & urban area of our country.
- SARVA EDUCATION (SITED) is re-authorizing you to run our programme's self designed & certified literacy courses in your centre's premises/address only.
- Centre Head will charge Prescribed Registration fee/tuition fee/examination fee of courses from students, centre head will be liable towards, tuition fee, examination fee, not SARVA EDUCATION. Sarva Education will not have any sharing in Admission Fee, Monthly fee & Exam fee. All matters/deputes pertaining to said fees between students & Centre Head will be settled by mutual understanding. Sarva Education may give suggestion only, in this regard.
- Centre Head will submit student registration forms as per prescribed session. Only the registered students with C.O-H-P after passing the Examination shall be awarded Diploma & Certificate.
- SARVA EDUCATION (SITED) shall not be held liable if centre head does not use legal software in his/her/their Centre. It will be sole liability of centre head to use legal & authorized software in his/her/their centre.
- Student Registration form shall not be accepted without Registration fee. Registration fee of courses is non-refundable, in any case whatsoever, by SARVA EDUCATION (SITED).
- All type of fees/payments/dues, paid to SARVA EDUCATION (SITED) is non refundable/adjustable in any case, whatsoever.
- If Centre Head found involve in any criminal, financial, social or any other offence, then authorization of his/her centre shall automatically come to an end.
- SARVA EDUCATION (SITED) Director holds sole right to give the centre at any place beyond prescribed operational area of concern centre.
- Centre Head shall work for the fulfillment of SARVA EDUCATION objectives & he shall not enter into any commercial deed outside SARVA EDUCATION (SITED) activities.
- Centre head can take admission whole of the year according to prescribed session of admission & examination.
- SARVA EDUCATION (SITED) shall not be responsible for any commitment or any scheme or any advertisement or tie-up with other party, which centre Head run at his level, without prior written permission from SARVA EDUCATION.
- Centre head has to literate prescribed limit of students in a year to renew centre in the month of March every year. If centre Head will not send admission with in Six Months to Sarva Education, then his authorization automatically deemed cancelled. Notice for Centre Validity will be confirmed at www.sarvaindia.com only, by checking centre code.
- Centre head shall not have any authority to issue certificates, marksheet & Diploma, Only SARVA EDUCATION (SITED) shall have the same authority. And if centre Head is found guilty, shall be punished Under Sec. 420 of I.P.C.
- All expenses and formalities relating to computer, furniture, teacher's salary, building, study material, software, taxes (all types), Noc from govt, if any objection is raised by any govt. department in future relating to his/her literacy centre, must be borne by the respective centre Head and in case of default by centre head SARVA EDUCATION (SITED) cannot be held liable for the same.

Declaration

That I/We _____ have read & understood above mentioned rules & regulations of SARVA EDUCATION (SITED) for running abovementioned skill advancement courses for non formal education sector in my centre premises/address only & accepted the same. In case of non compliance of abovementioned rules & affiliation agreements rules/regulations, SARVA EDUCATION (SITED) shall have full right to cancel my/our centre authorization without giving any prior notice.

DATE:

PLACE:

Left Hand Thumb Impression

Signature of the Centre Head/s with centre seal

(Send via email Centre Front Photo, Computer Lab & Theory room photo in case of centre's shifted to other building or place. Also attach your photo, driving license or aadhaar card or voter card or PAN photocopies)